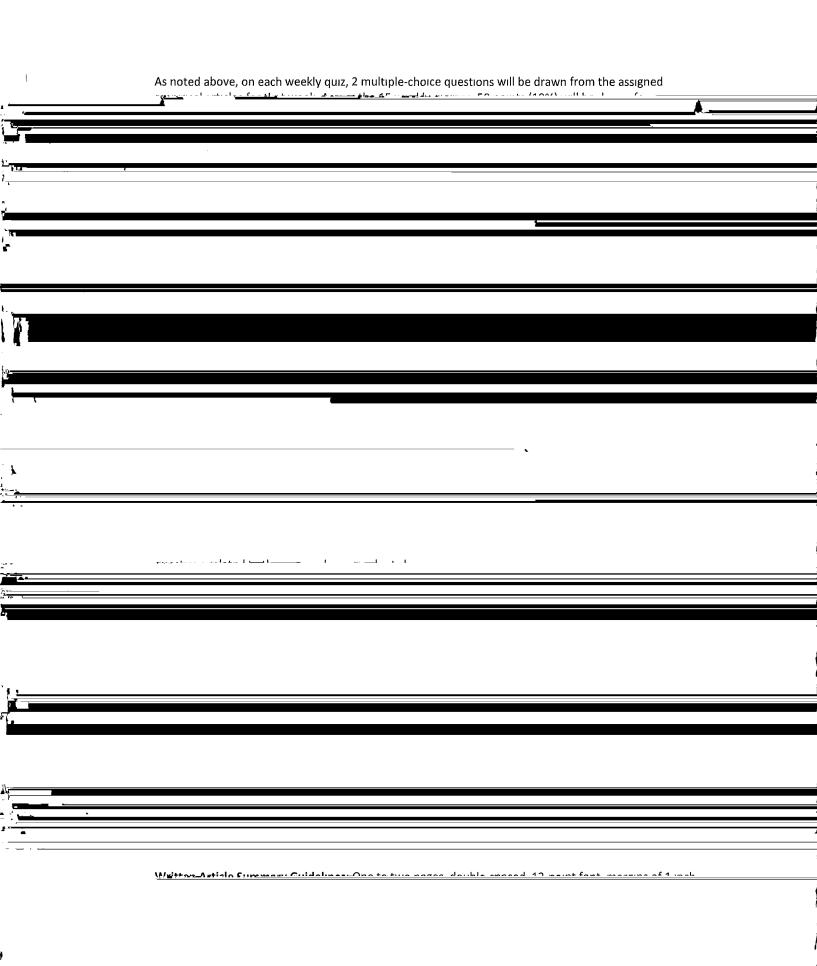


Students are expected to complete and submit all assignments and tests by the due date listed in the Course Schedule Late assignments and make-up tests will not be permitted unless arrangements are discussed and approved well before the required due date Ask questions as soon as possible by Internal Course Message if you do not understand an assignment. Quizzes: There will be 15 quizzes in this course (one for each week of the course; none are cumulative). Each quiz



credit for a resconse each resconse must be essentiful relevant to tonic and he a minimum of 6 sentences in length. Responses should also demonstrate knowledge of the lecture and reading materials. Thus, a response of "1 agree" or anything of that nature will receive zero points. Please do not send your discussion responses by internal. Course Message—they will not be read or graded if sent this way Failure to protect deadlines will be graded according to the following <i>Grading Robris for Online Discussions</i> (below). Please note: to receive the full point value under		each discussion post is worth up to 10 points (for a maximum of 150 points, or 30% of your grade). To receive full	
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	are grammatically incorrect and have greater than 2 spelling errors. Points: .85 (8.5%) Submits posts and responses that have one or more grammatically incorrect sentences and two spelling errors Points: 1 (10%)	
	Submits posts and responses that contain grammatically correct sentences without any spelling errors. The grading scale for this course is as follows:	
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	In conjunction with The University's commitment to ensuring equal access to all technology-based information,	
-	this course contains technologies that learners can use regardless of age, ability or situation. The course's	
	<u>η latfor</u> m Rlackboard Jeann is a certified web-accessible platform satisfying Level ΔΔ conformance criteria of Web	
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	Content Accessibility Guidelines (WCAG 2 0). External sites used in the course are compliant with Section 508	
	standards: and media players used in the course support closed captioning, are keyboard operable, and	
	compatible with screen reading software. If any accommodations, beyond what is provided, are needed for equal	
	access to any of this course content, please contact the instructor as soon as possible. The University of Toledo's	
	Office of Student Disability Services processes closed captioning requests for videos and other media from the	
	instructor, which may take up to four (4) business days to complete	
 	instructor, which may take up to four (4) business days to complete	

It is my expectation that you will act, perform, and conduct yourself in a courteous and professional manner in all aspects of this course. This includes the content and style of your online communication and the nature of communication with me. Profanity, vulgar or offensive words or phrases are unacceptable. I reserve the right to make judgments determining what is offensive as well as the consequences for such offenses **TECHNICAL SUPPORT** to access any component of this online course. Please do NOT use the course message system to report any

