

College of Business and Innovation

Student Grievance Form

If you have any questions about the proper processing of this grievance form and the time limits required, please review the Student Academic Grievance Procedure which can be found on the College website.

Name: _____

Student ID#: _____

Local Address: _____

Date of written grievance (Step 2):

Type of Grievance:

E-Mail Address: _____

Academic Conduct Violation

Final Course Grade

Phone #: _____

When did you learn about the above event that prompts this grievance?

Course: _____

Date: _____

To be properly processed, this grievance must have been previously presented to the instructor involved within 5 days of your knowledge that you have been charged with an academic conduct violation or within 5 days of the beginning of classes in the following semester if you are disputing a final course grade (Step 1).

Have you discussed this grievance with the instructor involved to attempt a resolution of the dispute?