

ACADEMIC RULES OF THE COLLEGE OF LAW

(as amended November 29, 2023)

ARTICLE I. GENERAL

Section A. Definitions.

1. **Dean.** “Dean” means the Dean of the College of Law or someone designated by the Dean to act for the Dean.
2. **Faculty.** “Faculty” means all full-time instructors in the College of Law.
3. **Instructor.** “Instructor” includes Professors of Law; Associate Professors of Law; Assistant Professors of Law; Adjunct Professors of Law; Lecturers in Law; Instructors of Law; emeritus professors; and visiting professors of any rank.
4. **Law work attempted at this College.** “Law work attempted at this College” means courses in which a student has registered and been taught by instructors at this College and received a grade other than W or IW. This does not include grades earned before a student was reinstated in this College on a fresh start basis.
5. **Professional higher education grade point average.** “Professional higher education grade point average” is the average obtained by computing the hours of work and grades obtained for all law work attempted at this College or equivalent grade in any other law school, including grades earned before a student was reinstated in this College on a fresh start basis. This definition also includes hours of work and grades obtained in any other College of the University of Toledo that has been applied towards such student’s law degree pursuant to Article III, Section N.

Section B. Scope. These rules cover only the subjects enumerated and do not govern or limit the existing and customary authority of the Faculty and the Dean in other respects. These rules shall be construed in harmony with the rules and standards of the American Bar Association and the Association of American Law Schools.

Section C. University Regulations. All law students are subject to general regulations of the University on matters not specifically covered by the rules of this College, and to the authority of the University administration and officials.

Section D. Changes in Rules. All law students are subject to any change in the rules of the College, including any change relating to requirements for the J.D. degree, imposed after his or her original admission to the College.

Section E. Waivers. All requests for waiver of these rules must be presented in writing to the Dean who shall refer them to the appropriate committee, which shall decide whether to grant the waiver.

ARTICLE II. ADMISSIONS

Section A. Application and Credentials. To be considered for admission to the College, an applicant must submit a completed application in the form, and with the supporting materials, required by the College.

Section B. Pre-Legal Education. Except as provided by the terms of a 3+3 program or Section E of this Article, no person is eligible for admission unless he or she shall have received, or completed all requirements for and be entitled to receive, a bachelor's degree based upon a four-year curriculum at an institution accredited by a regional accrediting agency recognized by the U.S. Department of Education.

Section C. Transfer Students.

1. At the discretion of the Dean, an applicant for admission who attempted or completed work in any law school approved by the American Bar Association may be admitted as a candidate for a degree in the College, provided the candidate appears capable of satisfactorily completing the College's educational program and being admitted to the bar. The admission of any such persons shall be conditional until the Dean has received full transcripts of the applicant's legal and pre-legal work and all other conditions have been met. The Dean may deny admission to any such applicant whose record or character, in the Dean's judgment, suggests a poor scholastic performance or a lack of capacity to contribute usefully to the morale and well-being of the student body.
2. A transfer student may receive advanced standing credit for work in which the student earned a grade of at least C or its equivalent at another law school. In determining whether to award advanced standing credit, the character of the courses previously studied, the comparability of those courses and credits to the curriculum and requirements of this College, and the grades received in those courses shall be considered, to the end of preserving the plan of instruction and standards of this College.
3. All grades earned at a student's former law school are included in the student's professional higher education grade point average but are not included in the student's University of Toledo cumulative grade point average nor for purposes of determining class rank.

Section D. Special Students. The Dean may admit persons at least twenty-three years of age to the College as special students. Any person wishing to be so admitted must file with the Dean an application for admission to the College and written evidence establishing that he or she has had special experience of such character and extent as to make the study of law profitable. Special students shall be subject to all requirements prescribed for regular students. Credits earned by a special student shall not be accepted toward a degree in law.

Section E. International Students.

1. An applicant who has not earned or substantially completed a post-secondary degree from a3 (nc)4 Td[(e)16.3 (gul)6.9 r s Eo has2 (r)- (h)- BD2.9 (o)-4 (w)-3.8 (t)w 4.831905

- c) The Dean may evaluate courses offered by a non-US law school that cover material tested on that country's bar examination or similar qualifying examination for the practice of law or courses required as a prerequisite for admission to the practice of law as presumptively equivalent of College of Law courses.
- 4. A student admitted with advanced standing shall be granted up to 29 credit hours towards advanced standing for law studies completed outside the U.S. and thereby be eligible to earn the J.D. degree in two academic years.
- 5. Unless granted permission by the Dean, a student admitted with advanced standing must complete all first year required courses at the College of Law prior to taking elective courses.
- 6. A student admitted with advanced standing must obtain the permission of the Dean before registering for, adding, or dropping classes.
- 7. A student admitted with advanced standing must complete a minimum of 45 graded credit hours at the College of Law.
- 8. A student admitted with advanced standing who elects not to earn the J.D. degree may withdraw as a candidate for the J.D. degree; and with permission of the Dean, the student may be considered as a candidate for other non-degree or degree options such as a certificate or a Masters of Legal Studies. The Master of Legal Studies degree may only be awarded as a terminal degree. No credits earned at the College of Law that were used towards earning the MLS degree may be subsequently used towards the J.D. degree at the University of Toledo College of Law.
- 9. The Dean may enter into agreements with law programs that qualify a student to take the bar examination or to practice law in other countries, to create joint-degree programs to permit international students to complete the Juris Doctor degree and their non-U.S. law degree

2. A petitioning student must disclose any character and fitness issues that arose in the student's time away from the College of Law (or affirm that no character and fitness issues exist). A petitioning student is entitled to furnish the committee with information pertinent to his or her petition and to a personal appearance.
- 3 The committee may grant a rehearing only after a student files a "petition for rehearing" which shows that the petitioner has evidence that
 - a) is relevant to the issues in the petitioner's case,
 - b) could not have been available at the time of the petitioner's original hearing,
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8. Pro-Rata Adjustments. Students who register for classes and then drop or withdraw from a class will have their financial aid reviewed and adjusted. The University of Toledo Bursar's Office completes this adjustment and will notify the student if he/she owes money back to the University. Students dropping **FLEX** courses should contact the College of Law Registrar and Financial Aid Office for more information.

Regulations affecting Federal, State and Institutional programs are subject to change at any time.

ARTICLE III. SCHOLARSHIP

Section A. Course Load.

1. Regular Semester.

- a) **Minimum Course Load.** No student is entitled to enroll in any regular semester for less than the following minimum course load without the Dean's written permission:

Full-Time Student	10 hours
Part-Time Student	8 hours

- b) **Maximum Course Load.** No student is entitled to enroll in any regular semester for more than the following maximum course load without the Dean's written permission.

Full-Time Student	16 hours
Part-Time Student	11 hours

2. Summer Sessions.

- a) **Minimum Course Load.** There is no minimum course load for students enrolling in a summer session.

- b) **Maximum Course Load.** No student is entitled to enroll in any summer session for more than the following maximum course load without the Dean's written permission.

Full-Time Student	10 hours
Part-Time Student	7 hours

In addition, no student is entitled to enroll in more than three (3) courses for credit in the College's summer session without the Dean's written permission.

3. **Financial Aid.** Students are advised that according to University regulations full-time status for purposes of federal financial aid is 12 credited hours, and 6 credited hours is the minimum load to receive federal financial aid.

Section B. Grading System.

1. Grades reflect scholastic attainment as determined by written examination, except where academic credit has been earned by substantial written work, as in drafting, research, or seminars. In any course, however, the determination of the grade may include consideration of such other written work as may be required by the instructor and such factors as class attendance and participation.
2. Classes are graded on the grading system in effect at the time that the class was taken. When calculating GPAs, a letter grade is worth the number of honor points that it was worth at the time the class was taken.
3. The College uses the following grading and honor point system:

Letter Grade	Honor Point
A	4.00
A-	3.67

B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
C-	1.67
D+	1.33
D	1.00
F	0.00
S	*
U	**
PR	***
W	***

*S – Credit earned; no effect on grade point average

**U – No credit; hours calculated into grade point average

*** No effect on grade point average

4. A student receives a grade of PR for any course in which: (i) his or her absence from the final examination has been excused under these Rules, or (ii) the instructor has granted additional time to complete course requirements other than the final examination. Within the time fixed by the instructor, a student is entitled to replace a PR grade by taking an examination or completing other course requirements.
5. Withdrawal.
 - a) A student is entitled to withdraw from a fall or spring regularly scheduled term course from the 16th calendar day of the term through the Friday of the 10th week of the term. A grade of “W” will appear on the student's transcript.
 - b) A student is entitled to withdraw from a summer term or special session (flex) course with deadlines proportional to those for regularly scheduled terms. Students who wish to withdraw from courses scheduled in a summer term or special session should check with the College of Law Registrar's Office to determine the withdrawal deadlines. t

grade was D or above, no additional credit toward graduation is earned by repeating the course.

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Section E. Leave of Absence. Any student who is not academically deficient and who discontinues his or her attendance in the College of Law for no more than two regular semesters, including the semester of discontinuance, may resume law studies upon the Dean's approval.

Section F. Transient Students. Upon good cause shown, the Dean may permit a student who is not academically deficient to attend another ABA-accredited law school, subject to whatever conditions the Dean may impose. All law work attempted at such institution shall be included in the student's professional

Section J. Advanced Legal Analysis Requirement for At-Risk Students

1. Beginning with students commencing study in May, 2016 or later, students who earn below a 2.30 GPA at the end of their first regular semester (if starting in

5. The committee may grant a rehearing only after a student files a “petition for rehearing” that shows that the petitioner has evidence that
 - a) is relevant to the issues in the petitioner’s case;
 - b) could not have been available at the time of the petitioner’s original hearing; and
 - c) is of such a nature that it reasonably could have caused a different decision in the petitioner’s case.

e n o i 6m A student is entitled to petition the Academic Appeals Committee for in T Tc 0 Tw 1.976 0 9.361

3. Additional Credit Toward J.D. Degree.

Section P. Priority enrollment and enrollment restrictions.

Section D. Residence Credit. Each J.D. candidate must meet the resident credit requirements established by the American Bar Association.

Section E. Grades and Fitness. Each J.D. candidate must have attained a grade point average of at least 2.000 for all law work attempted at this College and have so conducted himself or herself as to be a fit candidate for admission to the profession of law.

Section F. Time Limits. The normal maximum period to complete degree requirements is five years for a

Section G

as the course does not substantially duplicate a course already completed by the student at this College. A maximum of 5 credit hours in Certificate-eligible courses successfully completed at another law school may be applied by a student to satisfy the Certificate course and credit hour requirements for eligibility for a Certificate in a particular area. For the purpose of determining the minimum grade point average for a Certificate in an Area of Concentration, the faculty coordinator may normalize the credit hours and grades in such Certificate-eligible courses, if applicable. If a student has received credit at another law school for a course determined by the Faculty Coordinator to be "Certificate-eligible," the student may not apply toward a Certificate the credits from a College of Law course that substantially duplicates the course completed for credit at the other law school.

4. If a student earns a 3.3 or greater grade point average in all Required Courses and in all graded Elective Courses designated by the student to reach the required 10-credit minimum of certificate courses, the student will earn a "Certificate Concentration with Distinction."

ARTICLE V. INDIVIDUAL RESEARCH

Section A. Honors Research

1. To enroll in the Honors Research Program, a student must:
 - a) have completed at least 30

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