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Carlson Library Event & Space Reservation Information !

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"#$%&'(!)*+$#$,!-#&!'./(!0'(1/$/(0/!$''2&!#(3!0%#&&$''2&!#4#*%#+%/!5'!+/!$/&/$4/3!+,!6(*4/$&*5,!'1!7'%/3'!1#08%5,9!
&5#119!'$!&583/(5!'$:#(*;#5*'(&<!!!

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=583/(5!>$:#(*;#5*'(&!28&5!8&/!?(4'@/5!5'!&/08$/!$/&/$4#5*'(&!5'!")!ABBC!D!=583/(5!>$:#(*;#5*'(!=8*5/!''$!")!EBAFG!D
=583/(5!?(5/$4*/H!I''2<!J5!5-*&!5*2/9!5-/&/!#$/!5-/!'(%,!&.#0/&!5-#5!2#,!+/!+''K/3!+,!&583/(5&<!!

!!

=583/(5&!2#,!('5!8&/!5-/*$!./$&'(#%!0'(5#05!*(1'$2#5*'(!5'!2#K/!$/L8/&5&!'(!+/-#%1!'1!#!M#08%5,N=5#11!2/2+/$!1'$!
$/&/$4#5*'(&!*(!"#$%&'(!)*+$#$,<!!

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"##!$%&#'!(!)!*!+,-!./012103%4!5,,6!7#8%14'!%/0!$%&#!9!+,-!+3-8:#-!:#4$!'#4#;81/&!%!'$%;#<!!

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O#5$'(&!28&5!-#4/!#!4#%*3!%*+$#$,!$/0'$3!*(!:''3!&5#(3*(:!5'!$/&/$4/!#!$''2!P*</<!('!/Q0/&&*4/!1*(/&!'$!+%'0K&R<!6&/$&!28&5!
#%&'!1'%%'H!5-/!%*+$#$,S&!.'%*0*/&T!!

- O%/#&/!+/!$/&./0518%!'1!'5-/$&!#(3!+/!2*(318%!'1!,'8$!('*&/!%/4/%<!!
- O%/#&/!2#K/!&8$/!#%%!3$*(K&!-#4/!%*3&<!!
- O%/#&/!0%/#(!8.!+/1'$/!,'8!%/#4/!5-/!$''2<!!
-)/#4*(:!./$&'(#%!.$'./$5,!*(!5-/!$''2!H*%%!('5!U-'%3V!5-/!$''2<!7-/!%*+$#$,!*&!('5!$/&./&'(&*+%/!1'$!*5/2&!%/15!
  8(#55/(3/3<!!
- ?1!.'%*0*/&!#$/!('5!1'%%'H/3!9!5-/!%*+$#$,!2#*(5#*(&!5-/!$*:-5!5'!#&K!:$'8.&!5'!%/#4/<!!

!!

I/&/$4#5*'(!?(1'$2#5*'(!!

- I/&/$4#5*'(&!28&5!+/!&8+2*55/3!4*#!'(%*(/!$/&/$4#5*'(!$/L8/&5<!!
- I/'008$$*(:!$/&/$4#5*'(&!2#,!+/!2#3/!1'$!#!&*(:8%#$!&/2/&5/$<!
  ! I/&8+2*&&*'(!1'$!#33*5*'(#%!&/2/&5/$&!*&!$L8*$/3<!!
- I/&/$4#5*'(&!1'$5-/!08$$/(5!H//K!0#(!.'&&*+%,!+/!#$$#(:/3!1$'2!W'(3#,!D!M$*3#,!8(5*%!X.2!+,!0'(5#05*(:!
  %*+$#$,$/&/$4#5*'(&Y85'%/3'</38!!
  ! =#2/!3#,!$/&/$4#5*'(&!#$/!('5!:8#$#(5//3!*1!$''2!*&!4#0#(5<!!
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Carlson Library Conference Room & !
Classroom Reservation Space Details !

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- J4#*%#+%/!1'$!$/&/$4#5*'(!5'!6(*4/$&*5,!'1!7'%/3'!1#08%5,!#(3!&5#11!
- O$*'$*5,!:*4/(!5'!6(*4/$&*5,!)*+$#$*/&!1#08%5,!#(3!&5#11!
- "#(!#00'2 2'3#5/!XB!%/058$/!&5,%/!&/#5*(:9!\B!H*5-!&5#(3*(:!$''2 9!CA!H*5-!5#+%/&!o 7#+%/&!&/#5/3!5'!1#0/!5-/! 1$'(5!1'$!#!.$/&/(5#5*'(!H*%%!'(%,!#00'2 2'3#5/!AF!
- ?(&5$805'$&!&5#5*'(9!%#.5'.!#(3!.$']/05'$!
- G*5&!*(0%83*(:!^ZW?!#(3!_`J!0#+%/&9!#(3!0%*0K/$9!0#(!+/!0-/0K/3!'85!#5!"*$08%#5*'(!Z/&K!
-)/05/$(!#4#*%#+%/!+,!$/L8/&5!
- =/#5*(:NM8$(*58$/!#$$#(:/2/(5!2 8&5!+/!0%#$*1*/3!H-/(!$/&/$4*(:!

!

- J4#*%#+%/!1'$!$/&/$4#5*'(!5'!6(*4/$&*5,!)*+$#$*/&!1#08%5,!#(3!&5#11!P&./0*#%!$/L8/&5&!3*$/05/3!5'! %*+$#$,$/&/$4#5*'(Y85'%/3'</38R!
- "#(!#00'2 2'3#5/!EA!#5!0/(5$#%!5#+%/!
- ?(&5$805'$&!&5#5*'(9!%#.5'.!#(3!.$']/05'$!
- =./#K/$!.-'(/!#4#*%#+%/!1'$!0'(1/$/(0/!0#%%&!
- G*5&!*(0%83*(:!^ZW?!#(3!_`J!0#+%/&9!0%*0K/$9!a!3$,!/$#&/!2#$K/$&!0#(!+/!0-/0K/3!'85!#5!"*$08%#5*'(!

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- J4#*%#+%/!1'$!$/&/$4#5*'(!5'!6(*4/$&*5,!'1!7'%/3'!1#08%5,!#(3!&5#11!
- O$*'$*5,!:*4/(!5'!6(*4/$&*5,!)*+$#$*/&!1#08%5,!#(3!&5#11!
- "#(!#00'2 2'3#5/!EA!#5!0/(5$#%!5#+%/!
- ?(&5$805'$&!&5#5*'(9!%#.5'.!#(3!2'(*5'$!
- =./#K/$!.-'(/!#4#*%#+%/!1'$!0'(1/$/(0/!0#%%&!
- G*5&!*(0%83*(:!^ZW?!#(3!_`J!0#+%/&9!0%*0K/$9!a!3$,!/$#&/!2#$K/$&!0#(!+/!0-/0K/3!'85!#5!"*$08%#5*'(!

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- J4#*%#+%/!1'$!$/&/$4#5*'(!+,!&583/(5&!'(%,!

  ! 7-*&!$''2!2#,!('5!+/!8&/3!1'$!:$'8.N*(3*4*38#%!H'$K!'$!&583,!!
- "#(!#00'2 2'3#5/!E!&583/(5!#5!5*2/!
- I/&/$4#5*'(&!#$/!%*2*5/3!5'!E!-'8$&!./$!3#,!./$!&583/(5!!
- Z/&K!H*5-!H'$K&5#5*'(!

!

- J4#*%#+%/!1'$!$/&/$4#5*'(!5'!6(*4/$&*5,!)*+$#$*/&!1#08%5,!#(3!&5#11!
- Ab!0'2.85/$!&5#5*'(&!
- ?(&5$805'$&!&5#5*'(9!#83*'!-''K8.9!3/&K5'.!#(3!.$']/05'$9!2'8(5/3!H-*5/+'#$3&!
- G*5&!*(0%83*(:!^ZW?!#(3!_`J!0#+31(0)(0)-12Tc460046 2 6/3.0 8 7 0 4 8 1 9 4 0 T c 4 0 4 6 8 1 T f (6 ')] E 4 T 3 0 . T 0 2 4 3 1 8 0 3 4 6 (0 . 2 40

- ?(&5$805'$&!&5#5*'(9!#83*'!-''K8.9!3/&K5'.!#(3!.$']/05'$9!2'8(5/3!H-*5/+'#$3&!
- G*5&!*(0%83*(:!^ZW?!#(3!_`J!0#+%/&9!0%*0K/$9!a!3$,!/$#&/!2#$K/$&!0#(!+/!0-/0K/3!'85!#5!"*$08%#5*'(!

!

- J4#*%#+%/!1'$!$/&/$4#5*'(!5'!6(*4/$&*5,!'1!7'%/3'!1#08%5,!#(3!&5#11!
- E!!3/&K5'.!&/#5&!
- ?(&5$805'$&!&5#5*'(9!#83*'!-''K8.9!3/&K5'.!#(3!.$']/05'$9!2'8(5/3!H-*5/+'#$3&!

!!

- G*5&!*(0%83*(:!^ZW?!#(3!_`J!0#+%/&9!0%*0K/$9!a!3$,!/$#&/!2#$K/$&!0#(!+/!0-/0K/3!'85!#5!"*$08%#5*'(!!

!

!

- J4#*%#+%/!1'$!$/&/$4#5*'(!+,!&583/(5!'$:#(*;#5*'(&!'(%,!

  ! 7-*&!$''2!2#,!('5!+/!8&/3!1'$!:$'8.!H'$K!'$!:$'8.!&583,!!
- "#(!#00'2 2'3#5/!Eb!H*5-!*(5/$(#%!&/#5*(:!P.#5$'(&!2#,!+$*(:!#33*5*'(#%!0-#*$&!1$'2!1%''$!*(5'!&.#0/!*1!(//3/3R!!!
- I/&/$4#5*'(&!#$/!%*2*5/3!5'!C!-'8$&!./$!3#,!./$!':#(*;#5*'(!!
-)#$:/!H#%%[2'8(5/3!2'(*5'$!H*5-!^ZW?!#(3!_`J!*(.85&!#(3!#%#.5'.9!2'8(5/3!H-*5/+'#$3!!
- G*5&!*(0%83*(:!^ZW?!#(3!_`J!0#+%/&9!0%*0K/$9!a!3$,!/$#&/!2#$K/$&!0#(!+/!0-/0K/3!'85!#5!"*$08%#5*'(!!

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Carlson Library Conference Room & !
Classroom Reservation Space
Breakdown !

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I ' ' 2&!1 ' $!)*+$#$,!=5#11NM#08%5,!>(%,!!

- ")!EBBXJT!" ' (1/$/(0/!I ' ' 2!
- ")!EBAXT!"%#&&$ ' ' 2!)#+!
- ")!EBA\T!"%#&&$ ' ' 2!)#+!

I ' ' 2&!1 ' $!=583/(5&!>(%,!!

- ")!ABBCT!=583/(5!>$:#(*;#5*' (!I ' ' 2!W8&5!+/!
  +' 'K/3!5-$'8:-!?(4'@/5!#(3!8&/3!1 ' $!=583/(5!
  >$:<!.8$.'&/&!

- ")!EBAFGT!=583/(5!?(5/$4*/H!I ' ' 2!28&5!+/!
  +' 'K/3!5-$'8:-!?(4'@/5!#(3!8&/3!1 ' $!
  *(3*4*38#%!&583/(5&!!

I ' ' 2&!1 ' $!6(*4/$&*5,!=5#11NM#08%5,!!

- ")!EBBcT!>./(!" ' (1/$/(0/!I ' ' 2!
- ")!EBCXT!"%#&&$ ' ' 2!)#+!
- ")!ABAFT!Z'$'5-,!O$*0/!W'3/%!"%#&&$ ' ' 2!
- ")!CBA\T!>./(!" ' (1/$/(0/!I ' ' 2!

I ' ' 2&!1 ' $!)*+$#$,!?(&5$805*' (!!

- ")!EBAXT!"%#&&$ ' ' 2!)#+!
- ")!EBA\T!"%#&&$ ' ' 2!)#+!

I ' ' 2&!H*5-!O$']/05'$&N7_!W'(*5'$&!