



Finance Brochure

Fall Semester 2015
Spring Semester 2016
Summer 2016

Treasurer's Office

Student Accounts

Email: Treasurer@utoledo.edu

Loans and Special Accounts

1850 Rocket Hall 419.530.5789

Payment Depository

Main Campus-Rocket Hall, near Room 1790

www.utoledo.edu/offices/treasurer

Table of Contents

Financial Responsibility, Student Bills and Payments	Page 2
Fees & Policies, Deposits	Page 3
Application & Orientation Fees, Undergrad Tuition & Out of State Surcharge	Page 4
Graduate & MBA Tuition & Tuition Out-of-State Surcharge	Page 5
Pharm D, MPH & DNP Tuition & Tuition Out-of-State Surcharge	Page 6
MD & Masters of Medical Science Tuition & Tuition Out-of-State Surcharge, General Fee	Page 7
General Fee	Page 7
Program and Miscellaneous Fees	Pages 8-11
Health Insurance	Page 12
Parking Permits – Fees & Rules	Page 13
Residence Hall Fees	Pages 14-15
Specialized Living Communities	Page 16
Meal Plan Fees	Page 17
Schedule Adjustments, Dropped Course Credit	Page 18
Official Withdrawals	Page 19
Refund Policies	Page 20
Ohio Residency Qualifications, Michigan Reciprocity Agreement, Out of State Surcharge Awards	Page 21

Financial Responsibility, Student Bills and Payments

Each student is financially responsible for payment of fees and charges assessed to his/her student account. Student accounts may be audited (reviewed) and the University has no limitation on how many semesters it may go back to assess additional fees. **Students receive bill notification electronically via their University of Toledo assigned e-mail address.** The University e-mail address (firstname.lastname@rockets.utoledo.edu) allows guaranteed delivery, provides quicker communication and is consistent with other processes. If other parties such as parents, grandparents, guardians, etc. are assisting a student with payment, it is the student's responsibility to communicate the balance owed and the date it is due. Students may opt to provide others accessibility to view and/or make payments to their account. **The student receives the educational services and is the account owner.** Students can access their student account using the [MyUT portal](#). The portal does require the student to log in using their password. The due date for each semester's fees is communicated on the student's account/E-statement and on the Treasurer's website under Important Dates. After the due date is reached for the semester, any fees for the semester are due immediately after they are incurred. The due date at this point will always show as the current date.

All fees are billed and payable in U.S. dollars. Any bank fees for processing foreign payments will be charged back to the student. The University accepts certified checks, personal checks, money orders and electronic payment of fees. Electronic payments can be made via the [MyUT portal](#). It is recommended to convert cash to a bank check or money order when using the depository in Rocket Hall. The University accepts credit card payments via a third-party processor. The processor accepts MasterCard, Visa, Discover and American Express. **Prepaid debit cards are not accepted.** Payments are made via the [MyUT portal](#). The processor for credit cards assesses a convenience fee for these types of transactions. International students can elect to have payments made through Peer Transfer. The link and information is available on the e-statement. Payments will be applied to the oldest balance first. **Payments received on a student's behalf from a third party will be treated as a scholarship unless the University has already established a contract with the third party.** Scholarships, waivers, loans and third-party contracts will apply to designated fees per academic semester. The University can also remove financial aid funds from a student's rocket card to cover a past due balance on a student account without notification.

Fees & Policies

All fees, policies and rules are effective for the 2016-2017 academic year. Tuition rates are assessed at the student level and residence classification. For example, graduate students taking an undergraduate course are assessed at the graduate level. The University reserves the right to make changes without advance notice. All fees are approved by the Board of Trustees.

Once a student registers for courses, he/she is responsible for all fees. Payment is due by the specified published due date. Due dates are available on the Treasurer's website and the student's e-statement. Registration activity (adding or dropping courses), after the published due date, should be paid the same day the activity occurs. Accounts must be kept current in order for the student to maintain enrollment eligibility and receive official University documents and services, i.e. transcripts.

Failure to De-Register Fee

Students that elect not to attend the University of Toledo and subsequently **fail to drop or withdraw** from all their courses by the dates identified will be assessed a **non-refundable administrative fee of \$500.00** once their non-attendance has been verified and an administrative drop is processed. The student will also be responsible to pay any fees, fines, or penalties on their student account which are related to their attendance at The University of Toledo during any given academic period. Failure to pay by the appropriate due date may result in the University filing an unfavorable report with credit bureaus or forwarding the account to the Ohio Attorney General's Office for collection.

Ohio Law — Selective Service

Ohio male residents between the ages of 18 and 26 are required by law to register with the Selective Service. The University must verify this information. The out-of-state tuition surcharge will be charged to such residents who have not registered with the Selective Service.

Deposits

Direct-from-High School (DHS) Enrollment Deposit Policy - All students that are admitted and planning to enroll at The University of Toledo, the semester immediately following high school graduation, are required to submit a \$100 enrollment deposit to hold your seat in the class. The deposit is non-refundable after the published deadline for the term in which you will initially enroll: Fall Term: May 1; Spring Term: November 1; Summer Term: April 1. The deposit will be credited to your first semester tuition and fees.

DHS – Payment of Seat Deposit

Admitted DHS students should first activate their MyUT student account at myut.utoledo.edu. Your Rocket Number will be needed which is provided in your admission letter and when activating your MyUT student account.

Log into your MyUT account at myut.utoledo.edu and click the Enrollment Deposit link on the New Student tab. Payments may be made online with a credit c5niectice.

Application & Orientation Fees

Application Fees (Non-Refundable)

Undergraduate	\$40.00
Guest Student	\$40.00 (each semester)
Graduate School – International	\$75.00
Graduate School – Domestic	\$45.00
College of Medicine	\$80.00

Orientation Fees

Undergraduate (New)	\$110.00
Undergraduate (Transfer)	\$100.00
Grad Prof Devel & Orient Fee	\$100.00
ALEK Placement Testing Fee	\$25.00

Undergrad Tuition & Tuition Out-of-State Surcharge Fall, Spring and Summer

** All students will pay Tuition. All students that are not Ohio Residents for the purposes of In-state Tuition, or are not covered under the Michigan Reciprocity Agreement, will also pay the Tuition Out-of-State Surcharge.

	<u>Tuition</u>	<u>Tuition Out-of-State Surcharge</u>
Undergraduate		
<i>Fall 2015</i>		
12-16 credit hours	\$4,025.88/semester	\$4,668.96/semester
Credit hours above 16	\$318.39/credit hour	\$389.08/credit hour
Fewer than 12 credit hours	\$335.49/credit hour	\$389.08/credit hour
Undergraduate		
<i>Spring 2016</i>		
12-18 credit hours	\$4,025.88/semester	\$4,668.96/semester
Credit hours above 18	\$318.39/credit hour	\$389.08/credit hour
Fewer than 12 credit hours	\$335.49/credit hour	\$389.08/credit h ou

Graduate & MBA Tuition & Tuition Out-of-State Surcharge Fall, Spring and Summer

Graduate – Occupational Therapy Doctorate, Physical Therapy Doctorate, Physician Assistant and Speech Language Pathology In-State Tuition

	<u>Tuition</u>	<u>Tuition Out-of-State Surcharge</u>
Fall & Spring Continuing Student Fall 2015		
12-15 credit hours	\$6,978.00/semester	\$5,168.16/semester
Per credit hour for 16 & more	\$581.50/credit hour	\$430.68/credit hour
Summer Continuing Student Fall 2015		
9-11 credit hours	\$5,233.50/semester	\$3,876.12/semester
Per credit hour for 12 & more	\$581.50/credit hour	\$430.68/credit hour
Fall & Spring New Student Fall 2015		
12-15 credit hours	\$7,175.40/semester	\$5,168.16/semester
Per credit hour for 16 & more	\$597.950/semester	\$5,168.16/semester

Program and Miscellaneous Fees

Technology Fees - Technology Fees are assessed by the enrolled college and the number of enrolled credit hours each term.

<u>College</u>	<u>Fee per Cr. Hr.</u>	<u>College</u>	<u>Fee per Cr. Hr.</u>
Natural Sciences & Math	\$13.00	Pharmacy	\$5.70
Lit., Lang., & Soc. Sciences	\$9.00	CALL-Adult & Lifelong Lrng.	\$1.25
Communication & the Arts	\$8.00	YouCollege	\$4.50
Business & Innovation	\$13.00	Nursing	\$13.00
Education	\$9.00	Health Sciences	\$12.00
Engineering	\$17.50	Social Justice	\$9.00

Lab Fees - Varies by course, see [Schedule of Courses](#) on the Registrar's website.

New Student Registration Fee (Matriculation)

A recording fee of \$30.00 is assessed to each new, transfer and visiting student at the time of the student's first registration at the University. This is a non-refundable fee. Concurrent and co-op students covered under a contract are exempt from this fee. If the student changes levels or matriculations (i.e. undergraduate to graduate, or changes from one college to another college, such as College of Business to

Pharmacy Program Fees

Pharm D Clerkship	\$1,548.00 per semester
Pharm Upper Division	\$164.34 per cr. hr./\$1,972.08 maximum, 12 hr. max. per semester
Pharm D (P4) Upper Div.	\$115.99 per cr. hr., no maximum
Pharmacy Practicum	\$616.00 per semester (for four semesters) for third year and fourth year BSPS

Major/Concentration Fee – Based on Matriculation

Physician Assistant	\$50.00 per semester
Pre-Med, Pre-Dental	\$100.00 per semester
BSN ATI Fee	\$220.00 per semester
CNL ATI Fee	\$180.00 per semester
Honors Program	\$25.00 per semester (This is a new fee to fund programs and activities outside the classroom)

Various HSC Program Fees

Health Record	\$15.00 fall/spring semester to cover the costs associated with maintaining health records.
Titer Fee	\$150.00 in first term only. The fee covers the laboratory cost of tests.
Liability Insurance	\$12.00 fall/spring, \$8.00 summer

MD Program Fees

Disability Insurance	\$53.00 per fall only (1 st year) as required by the Liaison Committee for Medical Education. \$63.00 fall only (2 nd – 4 th years)
Equipment/Supplies	\$95.00 fall/spring, \$65.00 summer
Gross Anatomy	\$250.00 per semester
Student Medical Journal	\$50.00 per semester - This fee supports COM Electronic Library resources.
Health Record	\$15.00 fall and spring only
Liability Insurance	\$12.00 fall/spring, \$8.00/summer
Student Lab Titer Fee	\$150.00 first term only
Simulation Center IISC	\$200.00 per semester – New fee to partially cover technology costs for the simulation center. To be charged to all MD students in the College of Medicine.

The Simulation Center Fee IISC is directly attributed to the use of UT's Simulation Center, equipped with high technology to enhance education and skills for UT students, particularly those in medicine, nursing, pharmacy, therapy and other health professions.

The Center includes simulated hospital rooms, an intensive care unit, trauma suite, operating room, labor and delivery room. UT students learn to care for patients by practicing skills and procedures using simulation, as well as working as teams in a virtual hospital equipped with human patient simulators. Debriefing rooms encourage team problem-solving and discussions to improve patient care and team performance, resulting in fewer medical errors and better patient outcomes.

The IISC is designed to transform the education of doctors, nurses, and other healthcare professionals by using highly advanced technologies to stimulate new ways to learn, teach and engage in research.

Professional/Upper Div. Course Fees

College of Business (3000-4999 COBI courses)

College of Lit., Language & Social Science

(3000-4999 LLSS courses)

College of Nursing

Respiratory Therapy

NSM (Natural Sc. & Math) Course Fee

Assessed by Course Enrollment

\$26.00 per credit hour/\$312.00 maximum (12 hrs)

\$25.00 per credit hour/\$300.00 maximum (12 hrs)

\$50.00 per credit hour/No maximum

\$50.00 per credit hour/No maximum

\$14.50 per credit hour/No maximum

Engineering Infrastructure & Co-Op Fee

Infrastructure, all levels (excludes co-op)

\$25 per credit hour/maximum \$300.00 at 12 credit hours

The Engineering Infrastructure Fee is applied to address costs of engineering programming and equipment, including classroom technology.

Engineering Co-Op

\$475 per co-op semester (first 3; no cost for >3)

Rocket ID Card (per request) - \$35.00 each – The Rocket Card is the official University of Toledo Identification Card and provides safe, quick access to many campus services including door access to residence halls and academic buildings, meal plans and library privileges. The Rocket Card also has debit card features including the multipurpose Rocket Account, which can be used for books, food, and other goods and services, and is fast, simple, and convenient.

Parking Fees (per request) - Parking permits must be requested via the [MyUT portal](#) each semester at a cost of \$125.00. For additional information, visit the [Parking Services website](#).

Legal Services Fee (waivable) - A fee of \$10.00 Fall and Summer per semester is assessed to each student at the time of registration. Beginning Spring 2015, a fee of \$20.00 for the Spring semester (covering spring and summer) is assessed to each student at the time of registration. Students must “opt out” each semester if they do not wish to receive this service beginning at the time of registration through the add/drop period for the term via the [MyUT portal](#). For additional information, please visit [Student Legal Services](#).

International Student Airport Pick-Up Fee \$27.95

Graduate Fees

Graduate Re-Admission Fee – A fee of \$50 is assessed to each graduate student at the time the re-admission process is completed. Re-admission is required of graduate students who wish to complete the degree program they were pursuing prior to an absence of one calendar year or more.

Graduate Course Recertification Fee 0-1 Year – A fee of \$50 per course is assessed to graduate students approved for extensions of one year beyond the time limitation for the degree. The fee is assessed, for those courses on the plan of study which exceed the time limitation by one year or less, and are applied to a student's account at the time the Continuation of Matriculation form is approved.

Graduate Course Recertification Fee 2+ Years – A fee of \$500 per course (maximum of \$3,000 per

Health Insurance

If a student is required by their program/college to have health care coverage, the charge for student health care coverage will be placed on the student account. This coverage is required for students in the MD program and in the Colleges of Nursing, Pharmacy & Pharmaceutical Sciences, Health Sciences and for student athletes. If a student is an international student holding a J-1 visa and has a federal requirement for health care coverage, the charge for that coverage will be placed on the student account. The charge may be waived after the student provides evidence that they have other, comparable health care coverage/insurance. All other University of Toledo students may enroll voluntarily in the Student Educational Benefit Trust (SEBT)-M

Parking Permits - Fees and Rules

Fall and Spring Semesters - \$125.00 per student (non-Medical), per semester
Medical Student - \$375.00 per academic year
All student permits are charged directly to the student's E-statement.

Summer Semesters

Policies and permit fees for the summer semester are assessed at the same rate as the fall and spring semester.

Other

Continuing Education/Program 60 — \$35.00 per semester
Temporary One Day Parking Permit (Guest) - \$3.00 per day

Parking Registration — Art Museum

Feking 6.8(rk1et)6.3vg 173.7(e 173.d(00 pe1et)6.3U)-9e7.5(e)JJEe 174.3(o.8(9en(g1)-5(r()-2(k)-9eme7(e 173.n()-86.6(P 174.

Residence Hall Fees

Advance Housing Fees

A \$40 non-refundable application fee is required with the housing application for each academic year.

A \$100 housing pre-payment/deposit fee is required for new

Specialized Living Communities

- **Business Living Learning Community \$50.00 per semester**

Schedule Adjustments (Add/Drop)

Important - All course registration and/or add transactions after the fifth weekday of the fall and spring semester **MUST** be done in person at the Rocket Solution Central Office, Rocket Hall, Room 1200. The time for summer schedule changes and course registration is proportional to the length of the summer part of term.

Add/Drop Period - The add/drop period is typically through the 15th calendar day of the term during the fall and

Official Withdrawals

Students withdrawing from courses should consult the Financial Aid Office regarding the effect on financial obligations. Withdrawing from courses may have an adverse effect on financial aid benefits, scholarships, loan deferments, athletic eligibility, health insurance, veterans' benefits, degree requirements or other areas.

Students who decide not to attend or stop attending any or all classes for which they have registered must drop or withdraw from the course(s). Drops and withdrawals can be processed online through the myUT portal (provided there are no holds) and can also be processed at Rocket Solution Central (RSC) located in Rocket Hall, room 1200. Failure to drop or withdraw from a course for which a student has stopped attending may result in a grade of "F". Specific drop and withdrawal dates for a term are listed on the [Office of Registrar's webpage](#). Drop and withdrawal dates are prorated for flexibly scheduled courses that do not meet during the standard start/stop dates of the term.

Withdrawing from a course(s) will result in a grade of "W", which will appear on your official transcript. Once a withdrawal is processed, it cannot be rescinded. Based on the date of withdrawal, fees may or may not be adjusted. Since withdrawn courses reduce your enrolled hours, withdrawing from courses may have an adverse effect on financial aid benefits, scholarships, loan deferments, athletic eligibility, health insurance, veteran's benefits, degree requirements or other areas. If you are uncertain what effect withdrawing from the course(s) would have, it is recommended that you contact Rocket Solution Central.

Medical Withdrawals — Students who wish to discuss possible drop/withdrawal from classes for an illness or injury must contact the Office of the Registrar at 419.530.4845 by the last day of the semester. Further information and assistance will be provided at that time.

**For additional information regarding changes in schedules,
Please see the [Registrar's Web Page](#).**

Ohio Residency Qualifications

Qualifications and Procedure - A student is a resident of Ohio for tuition purposes if he/she meets the requirements, as established by the Ohio Board of Regents (enrollment is deemed as being the first day of classes) pursuant to Chapter 119. of the Ohio Revised Code, and under the authority conferred upon the Ohio Board of Regents by Section 3333.31 of the Revised Code.

The initial determination of residency shall be made by the first office/college that admits a student to the University (the Assistant Director of Office of Undergraduate Admission for undergraduate students and undergraduate students with a degree; by the Graduate Dean for graduate students; and by the Chairman of the Admissions Committee of the College of Law for law students). The Residency Committee may reclassify the initial residency determination only after