

# Student Finance Brochure

Fall Semester 2017  
Spring Semester 2018  
Summer 2018

## **Treasurer's Office**

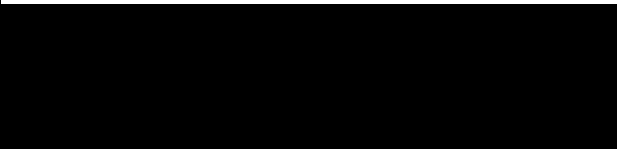
Email: [Treasurer@utoledo.edu](mailto:Treasurer@utoledo.edu)

<http://www.utoledo.edu/offices/treasurer/>

## Financial Responsibility, Student Bills and Payments

Each student is financially responsible for payment of fees and charges assessed to his/her student account. Student accounts may be audited (reviewed) and the University has no limitation on how many semesters it may go back to assess additional fees. Student notification electronically via their University of Toledo assigned e-mail address. The University e-mail address ([firstname.lastname@rockets.utoledo.edu](mailto:firstname.lastname@rockets.utoledo.edu)) allows guaranteed delivery, provides quicker communication and is consistent with other protocols. If other parties such as parents, grandparents, guardians, etc. are assisting a student with payment, it is the student's responsibility to ensure the balance owed and the date it is due. Students may opt to provide others accessibility to view and/or make payments to their account. The student receives the educational services and is the account owner. Students can access their student account using the MyU portal. The portal does require the student to log in using their password. The due date for each semester's fees is communicated on the student account statement on the Treasurer's website under Important Dates. After

[MyU \(m\)](#) - 1.7 ade vshe



## Schedule Adjustments (Add/Drop)

Important! All course registration and/or add transactions after the fifth weekday of the fall and spring semester MUST be done in person at the Student Solution Central Office, Rocket Hall, Room 1200. The time for summer schedule changes and course registration is proportional to the summer part of term.

Add/Drop Period - The add/drop period is typically through the 15th calendar day of the term during the fall and spring semesters (proportionally reduced for summer). The add/drop period for summer and all semesters/part of terms that are not at least fifteen weeks in length is typically reduced. See the Registrar's Office webpage [on the calendar](#) of add/drop and withdrawal dates.

Add/Drop Fee Adjustments - Fall and spring add/drop fees are assessed according to the cumulative total of credit hours added and dropped during each respective refund percentage period.

## Dropped Course Credit

Tuition, Out of State Surcharge, General Fees — ~~Students~~ Students who drop classes for any reason will receive a refund of 3.3 (v) 22.2 (i) 3.3(n) 12.2 (g) 9 (f)

## Refund Policies

Courses canceled by the University will be refunded at 100%. All University refunds will be issued to the student as the account holder or authorized direct deposit to the bank account of the student's choice (either checking or savings) or by mail via University check. For loan) refunds are issued to the parent/borrower via University check to the address on the application. If applying for the process the parent elected for excess payment to go to the student, it will occur as described above.

\*Failure to maintain a current local or permanent address will result in a delay in the refunding process, whether via check or direct deposit.

Financial aid refunds may be available after financial aid processing is completed and enrollment status is confirmed. Students enrolled in various parts of term courses may receive refunds in installments after attendance in all registered courses has been confirmed.

Title IV Federal Aid recipients who drop below half enrollment during the 100% refund period or withdraw completely from the University will not be entitled to a loan disbursement or a refund of loan funds.

If a Federal Direct Loan recipient drops below half enrollment during the expense period covered by the loan, ALL remaining disbursements will be canceled for that expense period.

The University of Toledo urges students to enroll in direct deposit which eliminates lost or stolen checks and is the safest, fastest, and most efficient method students can use to receive their student account refunds. Students can enroll and update direct deposit information via the MyUT Portal.

Determination of Refund/Credit - The date used to determine the eligibility for a refund shall be the date the drop/withdrawal transaction is processed. Failure to attend class, giving notice to an instructor, stopping payment on a check which was submitted to a financial institution, or any University office shall not be considered official notice of the student's intent to drop.

## Student Residency

### OHIO IN-STATE RESIDENCY

Ohio in-state residency is first decided during the admission application process. Students who are residents of the state of Ohio are required to pay the state tuition surcharge. To be reclassified as an Ohio resident, they must prove residency based on the Residency Rules as defined by [Ohio Revised Code \(3333.31\)](#).

According to the Ohio Administrative Code, the intent of the Residency Rules is to include from treatment as resident persons who are present in the state of Ohio primarily for the purpose of receiving the benefit of state education.

If after reviewing the scenarios, once you have reviewed the circumstances, you wish to file for reclassification, a formal application for in-state Residency Application should be filed with the Residency Committee at least one month prior (30 days) to the beginning of the semester for which the reclassification is requested. (Note: Submit to [J] 0.002 [T] -0.002 3(ons)2.3 t) [J] /

## Deposits, Application, Orientation and other new student fees

### Undergraduate Direct-from-High School (DHS) Enrollment Deposit

All DHS students that are admitted and planning to enroll at The University of Toledo the semester immediately following high school graduation, are required to submit a \$100 enrollment deposit to hold your seat in the class. The deposit is non-refundable. The deposit deadline for the term in which you will initially enroll is: Fall Term: May 1; Spring Term: November 1; Summer Term: April 1. The deposit will be credited to your first semester tuition and fees.

### DHS– Payment of Enrollment Deposit

- Admitted DHS students should first activate their MyUT student account at [myut.utoledo.edu](http://myut.utoledo.edu). Your Rocket Number will be needed which is provided in your admission letter, when activating your MyUT student account. Log into your MyUT account at [myut.utoledo.edu](http://myut.utoledo.edu) and click the Enrollment Deposit link on the New Student tab.
- Payments may be made online with a credit card or electronic check.

### Graduate Program Deposits

Admitted students planning to enroll in a graduate program requiring a deposit must submit a reservation seat deposit to enrollment. This deposit is only refundable until the date indicated on the official admission letter and is nonrefundable after the date. Reservations will be credited to your first semester's tuition and fees.

- Deposit amount varies based on the graduate program, not all programs require a deposit.

To activate your UTAD account, visit <https://myuta.utoledo.edu> and enter your Rocket ID (as shown on your letter of admission) and date of birth. Complete all requested steps to activate your account, secure your UTAD login and password, and establish your utad address. Step by step instructions are available here

PAYMENT OF RESERVATION DEPOSIT: Reservation deposits are submitted online at [myut.utoledo.edu](http://myut.utoledo.edu). After creating your MyUT account (instructions attached), log into the MyUT portal, click on the GRADUATE SEAT INFORMATION Graduate Program Deposit.

### College of Law Deposits

Law Seat Deposit Policy: Once you have been admitted to our program, we require payment of a \$150.00 seat deposit by April 15 to hold your seat in the class. This deposit is non-refundable, but will be credited to your first semester tuition and fees. In addition, a commitment deposit, also non-refundable but credited toward your first semester's tuition and fees, is due on June 15, or as specified in your letter of admission.

Law- Payment of Seat Deposit: Upon admission, your Toledo Law Student Identification Number (Rocket ID) will allow you to pay your seat deposit online.

## Undergrad Tuition & Tuition Out

## Graduate & MBA Tuition & Tuition Out-of-State Su











## Program and Miscellaneous Fees

Rocket ID Card (per request) - \$35.00 each The Rocket Card is the official University of Toledo Identification Card and provides safe, quick access to many campus services including door access to residence halls and academic buildings, meal plans and Rocket Canteen. It has debit card features including a multipurpose Rocket Account, which can be used for books, food, and other goods and services, simple, and convenient.

Legal Services Fee (waivable) - A fee of \$10.00 fall and summer per semester is assessed to each student at the time of registration. Spring 2015, a fee of \$20.00 for the spring semester (covering spring and summer) is assessed to each student at the time of registration. Students must "opt out" each semester if they do not wish to receive this service at the time of registration through the add/drop period for the semester via the [MyUT portal](#). For additional information, please visit [Legal Services](#).

International Student Airport Pick-Up Fee (per request) - \$35.00

Credit by Exam/Portfolio — \$100.00 per course for each Advanced Standing examination or Portfolio assessment.

Transcripts — There are no fees for transcripts requested in person at Rocket Solution Central; however, there is a limit of two per semester. For online requests, there are online convenience fees and charges for FedEx deliveries. For details, visit [Transcripts](#).

## Health Insurance

If a student is required by their program/college to have health care coverage, the charge for student health care coverage will be placed on the student account. This coverage is required for students in the MD program and in the Colleges of Nursing, Pharmacy, Health Sciences and for student athletes. If a student is an international student holding a visa and has a federal requirement for health care coverage, the charge for that coverage will be placed on the student account. The charge may be waived after the student provides evidence of other, comparable health care coverage/insurance. All other University of Toledo students may enroll voluntarily in the Student Enrollment Trust (SET) Medical Health Services (MHS), a wholly owned subsidiary of Medical Mutual of Ohio by going to [http://www.mutualohio.com/education](#) for information and payment. Alternately, you may choose to purchase health care coverage through the federal exchange or enroll on parent, spouse or family health care plans.

For those mandated to have health insurance, the insurance charge will be removed after your waiver request is completed and approved. The charge will remain on your account if you do not complete the process by the completion of the add/drop period for the fall or spring semester.

Any student who is not mandated to have health insurance in any given semester, but is registered for at least one credit hour at the University of Toledo, has the option of voluntarily enrolling in either Student Health Plan. However, you must pay the University insurance premium directly for your insurance premium. The fee is added to your Student Account.

The new Plan begins August 11, 2016 and ends August 10, 2017. Students may enroll for fall and/or spring, plus summer, as currently

## Parking Permits - Fees and Rules

Fall and Spring Semesters - \$125.00 per student (Medical), per semester

Student (Medical) - \$125.00 per semester (Medical) - \$125.00 per semester

## Residence Hall Fees

### Advance Housing Fees

- A \$40 non-refundable application fee is required with the housing application for each academic year.
- A \$100 housing prepayment/deposit fee is required for new and returning students for each academic year. It is applied to the first semester of occupancy. This fee can be refunded if cancelled by May 1. After May 1, it is non-refundable.

The Housing Contract is a legally binding agreement between you ("you" or "resident") and The University of Toledo ("University of higher education" (sity), located at 2801 W. Bancroft Street, Toledo, OH 43606. Once you have submitted and signed your housing application and it is accepted by the University, your Housing Contract is valid for the entire academic year (fall and spring semesters) and can only be canceled in accordance with these terms and conditions of the Housing Contract. The conditions outline both your responsibilities and those of the University.

Residency Requirement: All first-year and second-year students who live outside of a 25-mile radius from the University are required to live on campus in the meal plan program. In the event the University cannot provide a room or alternate housing, the housing and meal plan charges will cease. All other charges and liabilities of the parties involved will cease.

You can check your application status on the top of the myUT housing application. You must pay a \$100 (deposit) and \$40 non-refundable application fee at the time of application in order to access the application. All payments must be received online via the myUT Portal. If you do not take the payment online, contact the Office of Residence Life at 419.530.2941 or [reslife@utoledo.edu](mailto:reslife@utoledo.edu).

If you no longer wish to live on campus, you will need to notify the Office of Residence Life in writing via email to [reslife@utoledo.edu](mailto:reslife@utoledo.edu) or fax to 419.530.2942 by no later than 9 a.m. on the first day of classes to cancel your contract without being charged housing fees. Please note that you are still responsible for the meal plan to attend UT, prior to the first day of classes please login to the myUT portal and under the "New Student" tab select "New Student Not Planning to Attend" to complete the cancellation process. If this is done by May 1, the housing deposit can be refunded. The housing application fee is non-refundable.

All fees, including but not limited to housing and meal plan charges, tuition, and other associated fees are required by the University.

## Specialized Living Communities

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## Meal Plan Fees — Fall and Spring Semesters Only

Plan	Total Cost	Dining Dollars	Meal Swipes per Semester
7 Day All Access	\$1,948.00	\$55	Unlimited
5 Day All Access	\$1,840.00	\$275.00	Unlimited
Block 200	\$1,600	\$100.00	200

\$115