

(B) Purpose of policy

The purpose of the policy is to define the general criteria and to provide a process for nominating candidates for honorary degrees.

(C) Scope

This policy applies to the University Academic Honors Committee and to all individuals who are considering nomination of a candidate for an honorary degree.

(D) Procedures and guidelines for nomination

- (1) Nomination of candidates for honorary degrees may be submitted to the University Academic Honors Committee through the University's administrative channels or directly to the committee. A nomination should include the following:
 - (a) Letter of nomination from a person(s) who is (are) competent to evaluate the candidates' achievements. Although nomination letters should be written in non- technical language, they should be analytical and evaluative, indicating the quality, originality, scope and level of attainment of the candidates.
 - (b) A biographical sketch and/or curriculum vitae that detail the nominee's academic background and professional training, noteworthy activities, appointments, offices, and commendations.
 - (c) Other documents to substantiate the nominee's accomplishments and

